

December 29, 2021

To our Valued Customers,

This document provides the billing periods for each diaper route. This letter serves as an addition to our Service Guide. The most recent copy of the Service Guide can always be found on our website.

The Accounting Department will send your email statement different weeks of the month depending on what day your delivery day is. If you account is behind on payment before you receive clean diapers you may receive door statements from your route/sales driver. As long as you have our diaper inventory in your home, the weekly charges continue because we are still providing diapers for your baby. The accounting Department will issue statements once a month; if you make changes to your account during the month, they will be reflected on your next monthly statement.

Monday and Friday deliveries – Statements sent by end of 1st week each month Tuesday deliveries - Statements sent by end of 2nd week each month Wednesday deliveries - Statements sent by end of 3rd week each month Thursday deliveries - Statements sent by end of 4th week each month

Our payment terms remain "payment before receipt of clean diapers". You are responsible to pay for your weekly service prior to receiving your diapers that week, even if our Accounting Department does not send a statement to you before that first week of delivery. When you receive a door statement from your driver it lets you know you are behind on payment per our terms.

If you are <u>using Automatic credit card payments</u>, this procedure means that we will be running your credit card certain **Mondays** (please see the attached pages for Auto-charge card dates per delivery day).

For customers <u>not on Automatic credit card payments</u>, we have attached a schedule for each delivery day to show you how this affects your billing cycle, so you can figure out each month when to make payment(s). Remember <u>you can make as many payments as you want</u> to make this work for your family as long as <u>you are paying for that week's service before you receive the clean diapers.</u>

If your account is past due, we reserve the right to hold delivery of clean diapers, until you pay for the services already rendered. If you loose or misplace any of our inventory you will be billed per the prices listed in the Service Guide.

If you have any questions, please let either Lisa (in Customer Service) or me know. Thank you for your continued support.

Sandy Kayser-Johnson Co-owner



Route	Month	Wk 1	Wk2	Wk3	Wk4	Wk5	Period		Auto Charge date
Monday	Feb	2/1	2/08	2/15	2/22		2/1 – 2/28		1/25/21
	Mar	3/1	3/8	3/15	3/22	3/29	3/1 - 4/4	5 wks	2/22/21
	April	4/5	4/12	4/19	4/26		4/5 - 5/2		3/29/21
	May	5/3	5/10	5/17	5/24	5/31	5/3 - 6/6	5 wks	4/26/21
	June	6/7	6/14	6/21	6/28		6/7 - 7/4		5/31/21
	July	7/5	7/12	7/19	7/26		7/5 – 8/1		6/28/21
	August	8/2	8/9	8/16	8/23	8/30	8/2 – 9/5	5 Wks	7/26/21
	Sept	9/6	9/13	9/20	9/27		9/6 – 10/3		8/30/21
	Oct	10/4	10/11	10/18	10/25		10/4 – 10/31		9/27/21
	Nov	11/1	11/8	11/15	11/22	11/29	11/1 – 12/5	5 Wks	10/25/21
	Dec	12/6	12/13	12/20	12/27		12/6 – 1/2		11/29/21

1/24

1/31

Jan

1/3

1/10

1/17

									Auto Charge
Route	Month	Wk 1	Wk2	Wk3	Wk5		Period		date
Friday	Feb	2/5	2/12	2/19	2/26		2/5 - 3/4	2/5 – 3/4	
	Mar	3/5	3/12	3/19	3/26		3/5 – 4/1	3/5 — 4/1	
	April	4/2	4/9	4/16	4/23	4/30	4/2 - 5/6	5 Wks	3/29/21
	May	5/7	5/14	5/21	5/28		5/7 – 6/3		5/3/21
	June	6/4	6/11	6/18	6/25		6/4 – 7/1		5/31/21
	July	7/2	7/9	7/16	7/23	7/30	7/2 – 8/5	5 Wks	6/28/21
	August	8/6	8/13	8/20	8/27		8/6 - 9/2		7/26/21
	Sept	9/3	9/10	9/17	9/24		9/3 – 9/31		8/30/21
	Oct	10/1	10/8	10/15	10/22	10/29	10/1 – 11/4	5 Wks	9/27/21
	Nov	11/5	11/12	11/19	11/26		11/5 – 12/2		11/1/21
	Dec	12/3	12/10	12/17	12/24	12/31	12/3 – 1/6	5 Wks	11/29/21
	Jan	1/7	1/14	1/21	1/28/22		1/7 - 2/3		12/27/21

1/3 - 1/31

12/27/2

NOTE: Friday customers have 2 charges in the month of May.



Auto

Billing period starts 2nd week of each month

Route	Month	Wk 1	Wk2	Wk3	Wk4	Wk5	Period	Weeks	Charge date
		VVK				TTRO		1	
Tuesday	Jan		1/12	1/19	1/26		1/12 – 2/8	4 wks	1/11/21
	Feb	2/2							
	Feb		2/9	2/16	2/23		2/9 - 3/8	4 wks	2/8/21
	Mar	3/2							
	Mar		3/9	3/16	3/23	3/30	3/9 – 4/12	5 Wks	3/8/21
	April	4/6							
	April		4/13	4/20	4/27		4/13 - 5/10	4 wks	4/12/21
	May	5/4							
	May		5/11	5/18	5/25		5/11 – 6/7	4 wks	5/10/21
	June	6/1							
	June		6/8	6/15	6/22	6/29	6/8 - 7/12	5 Wks	6/7/21
	July	7/6							
	July		7/13	7/20	7/27		7/13 – 8/9	4 wks	7/12/21
	August	8/3							
	August		8/10	8/17	8/24	8/31	8/10 - 9/13	5 wks	8/9/21
	Sept	9/7							
	Sept		9/14	9/21	9/28		9/14 — 10/11	4 Wks	9/13/21
	Oct	10/5							
							12/12 —		
	Oct		10/12	10/19	10/26		11/08	4 wks	10/11/21
	Nov	11/2							
	Nov		11/9	11/16	11/23	11/30	11/9 – 12/13	5 wks	11/8/21
	Dec	12/7							
	Dec		12/14	12/21	12/28		12/14 – 1/10	4 wks	12/06/21
	Jan	1/4							



Billing period starts 3rd week of each month

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Route	Month	Wk 1	Wk2	Wk3	Wk4	Wk5	Period	Weeks	Charge date
Wed	Jan	VVK	VVKZ	1/20	1/27	VIKO	1/20 – 2/16	4 Wks	1/18/21
vvcu	Feb	2/3	2/10	1/20	1/21		1/20 2/10	7 7713	1/10/21
	Feb		2,10	2/17	2/24		2/17 – 3/16	4 wks	2/15/21
	Mar	3/6	3/10	<i>_</i> , , ,	2/2 1		2,17 0,10	I Wito	2,10,21
	Mar	5, 5		3/17	3/24	3/31	3/17 – 4/20	5 wks	3/15/21
	April	4/7	4/14	O ,	0,	0,0.	o,,		6, 16, 21
	April			4/21	4/28		4/21 – 5/18	4 Wks	4/19/21
	May	5/5	5/12						
	May			5/19	5/26		5/9 -6/15	4 wks	5/17/21
	June	6/2	6/9						
	June			6/16	6/23	6/30	6/16 – 7/20	5 wks	6/14/21
	July	7/7	7/14						
	July			7/21	7/28		7/21 – 8/17	4 Wks	7/19/21
	August	8/4	8/11						
	August			8/18	8/25		8/18 — 9/14	4 wks	8/16/21
	Sept	9/1	9/8						
	Sept			9/15	9/22	9/29	9/15 – 10/19	5 Wks	9/13/21
	Oct	10/6	10/13						
	Oct			10/20	10/27		10/20 - 11/16	4 wks	10/18/21
	Nov	11/3	11/10						
	Nov			11/17	11/24		11/17 – 12/14	4 wks	11/15/21
	Dec	12/1	12/8						
	Dec			12/15	12/22	12/29	12/15 – 1/18	5 Wks	12/13/21
	JAN	1/5	1/12					_	



Billing period starts 4th week of each month

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Route	Month	Wk 1	Wk2	Wk3	Wk4	Wk5	Period	Weeks	Charge date
Thurs	Jan				1/28		1/28 – 2/24	4 Wks	1/25/21
	Feb	1/4	1/11	1/18					
	Feb				2/25		2/25 - 3/24	4 wks	2/22/21
	Mar	3/4	3/11	3/18					
	Mar				3/25		3/25 - 4/21	4 wks	3/22/21
	April	4/1	4/8	4/15					
	April				4/22	4/29	4/22 - 5/26	5 Wks	4/19/21
	May	5/6	5/13	5/20					
	May				5/27		5/27 – 6/23	4 wks	5/24/21
	June	6/3	6/10	6/17					
	June				6/24		6/24 – 7/21	4 wks	6/21/21
	July	7/1	7/8	7/15					
	July				7/22	7/29	7/22 – 8/25	5 Wks	7/19/21
	August	8/5	8/12	8/19					
	August				8/26		8/26 – 9/22	4 wks	8/23/21
	Sept	9/2	9/9	9/16	- /	- /			- / /- /
	Sept	40/-	10/11	10/01	9/23	9/30	9/23 – 10/27	5 wks	9/20/21
	Oct	10/7	10/14	10/21	40/00		10/00 11/01	4 3 4 7	10/05/01
	Oct	44/4	44/44	44/40	10/28		10/28 – 11/24	4 Wks	10/25/21
	Nov	11/4	11/11	11/18	44/05		44/05 40/00	4	44/00/04
	Nov	10/0	12/0	10/10	11/25		11/25 – 12/22	4 wks	11/22/21
	Dec	12/2	12/9	12/16	12/22	12/20	12/22 1/17	5 wks	12/20/21
	Dec JAN	1/6	1/13	1/20	12/23	12/30	12/23 – 1/17	5 WKS	12/20/21
	JAIN	1/0	1/13	1/20				j	